

Parkside Elementary GO Team

Organizational Meeting Minutes

Date: August 18, 2025

Time: 3:30–5:30 PM

Location: Media Center, Parkside Elementary and Zoom

1. Call to Order

The meeting was called to order at 3:33 PM by Principal Timmy Foster.

2. Roll Call

Members Present: Ryan Downey, Eleanor Lambert, Laurel Knell, Taylor Pratt, Angela Bond, Eric Carpenter, Jaisha Haynes, and Timmy Foster

Members Absent: None

A quorum was present.

3. Action Items

a. Approval of Agenda

- Agenda was presented by Principal Timmy Foster
- Laurel Knell motioned to add “Engagement Opportunity at Curriculum Night 8/28” to discussion topics, seconded by Eric Carpenter. Motion carried unanimously.

b. Fill Open Community Member Seat

- **Community Member Seat:** Principal Timmy Foster nominated Joshua Bolton-Rogers. Motion to vote by Eleanor Lambert, seconded by Jaisha Haynes. Motion carried unanimously.

c. Fill Open Swing Seat

- **Swing Seat:** Principal Timmy Foster nominated Megan McKnight. Motion to vote by Eleanor Lambert, seconded by Eric Carpenter. Motion carried unanimously.

d. Election of Officers and Representatives

- **Chair:** Angela Bond was nominated by Taylor Pratt. Motion to vote by Laurel Knell, seconded by Taylor Pratt. Motion carried unanimously.
- **Vice-Chair:** Taylor Pratt was nominated by Angela Bond. Motion to vote by Megan McKnight, seconded by Eleanor Lambert. Motion carried unanimously.
- **Secretary:** Laurel Knell was nominated by Eric Carpenter. Motion to vote by Eleanor Lambert, seconded by Angela Bond. Motion carried unanimously.
- **Cluster Representative:** Ryan Downey was nominated by Angela Bond. Motion to vote by Jaisha Haynes, seconded by Megan McKnight. Motion carried unanimously.

e. Review and Approve Public Comment Protocol

- Amended to include a submission form for written comments to be read aloud during meetings.
- Laurel Knell will draft revisions for review and approval at the next meeting.

f. Set GO Team Meeting Calendar

- Seven meetings were approved for the 2025–2026 school year, alternating between in-person (3:30 PM start time) and virtual (5:00 PM start time) forums.
- Motion to vote on meeting calendar made by Eric Carpenter, seconded by Angela Bond. Motion carried unanimously.
- **Approved Dates:**
 - September 17, 2025 (3:30 PM, in-person)
 - October 22, 2025 (3:30 PM, in-person)
 - November 19, 2025 (5:00 PM, virtual)
 - January 28, 2026 (5:00 PM, virtual)
 - February 11, 2026 (3:30 PM, in-person)
 - March 11, 2026 (5:00 PM, virtual)
 - April 15, 2026 (3:30 PM, in-person)

g. Meeting Norms

- Updated to include:
 - Protocol for action items (identify item, assign ownership, set follow-up date).
 - Protocol for managing lengthy discussions (ELMO: Enough Let's Move On).
- Laurel Knell will draft revisions for review and approval at the next meeting.

4. Discussion Items

a. Stakeholder Engagement

- Members discussed strategies to inform and involve families, students, staff, and community in GO Team efforts. Ideas included surveys, comment boxes, PTA events, mascot-led communications, and GO Team office hours for teachers and staff.

b. Agenda Items for Next Meeting

- Review and approve amended public comment protocol.
- Review and approve updated meeting norms.
- Updates on APS Forward 2040 Facilities Plan. (Principal Timmy Foster and Megan McKnight)
- Select GO Team representatives for PTA, Foundation, and Principal's Executive Committee.
- Stakeholder engagement strategies for fall semester.
- Curriculum Night feedback recap. (Laurel Knell)
- Subcommittee and working session opportunities.

c. Curriculum Night (August 28, 2025)

- The GO Team will staff a table and collect feedback through a "My Wish for Our School" activity using post-it notes and a rolling whiteboard in the Media Center.

5. Information Items

a. Principal's Update

i. Personal Electronic Device Policy

- Policy remains unchanged: phones must be turned off and stored in bookbags during instructional hours (7:15 AM–2:45 PM).

ii. Enrollment Update

- Current enrollment: 601 K–5 students and 40 Pre-K students.
- The school lost ~\$6,000 in funding due to being one student below projection, but no teaching positions will be lost.

b. APS Forward 2040 Facilities Plan

- Parkside, along with Dunbar, Benteen, and Toomer, were named as schools that will be impacted by future facilities plans.
- Further information expected by the end of this week; GO Team will engage with the community once options are presented.

6. Action Items

- **Principal Foster:** Prepare next meeting agenda; share APS 2040 updates.
- **Chair (Angela Bond):** Collaborate on agendas; distribute read-ahead materials.
- **Secretary (Laurel Knell):** Prepare and distribute minutes; draft meeting norms and amended public comment protocol.
- **Eric Carpenter:** Update GO Team website with meeting dates, minutes, and recording.
- **Angela Bond, Taylor Pratt, Laurel Knell, and Joshua Bolton-Rogers:** Staff Curriculum Night table.
- **New Members:** Complete required training.

7. Adjournment

Motion to adjourn made by Taylor Pratt, seconded by Ryan Downey. Motion carried unanimously.

Meeting adjourned at 5:30 PM.

8. Next Meeting

September 17, 2025, at 3:30 PM (in-person).

Submitted by:

Laurel Knell, Secretary

Approved by:

Angela Bond, Chair